

**Notes
Council of Deans
April 1, 2008**

Executive Vice Chancellor and Provost's Remarks (Breslauer)

Berkeley topped the country by gaining 117 National Science Foundation graduate research fellowships in the recent competition. Next were MIT (76), Stanford (67), and Harvard (50). Within UC, UCSD and UCSF were each awarded 17 fellowships.

EVCP Breslauer is closely monitoring the number of failed searches in the decanal units in his effort to achieve budget savings for next year. He asked the deans to let him know about any failed searches on a biweekly basis.

Chancellor's Remarks (Birgeneau)

Chancellor Birgeneau shared his enthusiasm at the naming of Mark Yudof as UC President-Elect. He will also have an appointment at the School of Law.

Yesterday, Berkeley and Stanford signed agreements to become part of the Academic Excellence Alliance of the King Abdullah University of Science and Technology (KAUST). The Chancellor commended Chair Pisano for promoting this partnership for Berkeley.

As a result of conversations with faculty, the Chancellor stated his belief that confusion still exists about the administrative and gift fees associated with research gifts. Some faculty do not understand that the fees are used to help cover the costs of managing the research gift and of the campus infrastructure that is needed to support the research.

VC Burnside will be invited to make a presentation about research gifts at a future meeting.

Input Regarding Federal Effort Reporting (Breslauer, Shortell)

Dean Shortell shared concerns that have been raised among the School of Public Health faculty about the reporting of summer effort as part of federal effort reporting. Faculty are frustrated by the reporting form which does not take into account the difficulty of precisely calculating the time devoted to activities supported by federal funding against the myriad of other summertime activities that they perform as faculty. They wonder if summer effort reporting is required by UC policy.

None of the deans expressed any familiarity with the issues raised by the Public Health faculty; only some said they used the same reporting form but did not know its origins. Assistant VP Patti Owen offered to seek clarification from John Ellis, Associate Vice Chancellor, Finance and Controller and Marcia Ellis, Assistant Vice Chancellor—Research Administration and Compliance. EVCP Breslauer asked Dean Shortell, and Associate Dean Spanos and Interim Dean Gillis who contributed to the discussion, to work with Assistant VP Owen and report back to the group with their findings.

Confidentiality of Letters of Recommendation (Zedeck, O'Rourke)

Handout: Draft Guidelines for Academic Personnel Records: Maintenance, Access, and Privacy, March 31, 2008.

Vice Provost Zedeck and Assistant Provost O'Rourke presented for comment draft guidelines for the maintenance of, access to and privacy of academic personnel records. The draft was prepared in response to questions raised at the March 4 discussion about the safeguarding of confidential letters of reference for academic recruitment cases.

The guidelines were based on APM 160, which was developed in accordance with the California Information Practices Act. Although APM 160 is written for academic employees and internal candidates who apply for academic appointments, campuses are supposed to apply its general principles as well to external applicants for academic appointments.

VP Zedeck asked that comments about the draft guidelines be sent to him within the week.

Draft Transition Compensation Plan for Faculty in Dean Appointments (Zedeck)

Handout: Draft Transition Compensation Plan for Faculty in Dean Appointments, March 31, 2008.

VP Zedeck sought comments on a proposal to facilitate the transition of faculty with dean appointments back to regular faculty status at the end of their appointment as deans. Currently, service as a dean may interrupt a faculty member's progress in rank and step, resulting in a significant drop-off in salary upon return to the salary associated with their faculty appointment. The proposal rewards faculty for their distinguished service as a dean by giving them a decoupled salary increment to their base salary at the end of their appointment. The proposal does not affect the ability of faculty who are serving in dean appointments and who have maintained an active research program from preparing a case for a normal faculty merit review. Once finalized, the plan will take effect on July 1, 2008.

VP Zedeck asked that comments about the draft plan be sent to him within the week.

Retirement Teaching Incentive Program (Zedeck)

Handout: Draft Deans and Chairs memo re Retirement Teaching Incentive Program, March 31, 2008.

VP Zedeck asked for feedback on a draft memo intended to remind deans and chairs that under APM 200-Appendix A, ladder rank faculty have the option for post-retirement recall to active teaching service if the department has a need for teaching in the faculty member's area of expertise. The memo encourages talking to eligible faculty with strong teaching records, who might be interested in a post-retirement teaching recall appointment of up to two courses per academic year.

Comments should be sent to VP Zedeck within the week.

Sabbatical Credits for Eligible SMG Members (Breslauer, Zedeck)

This topic will be rescheduled for a future meeting.

Please send comments to jfong@berkeley.edu. Council of Deans agendas and notes are available on the Web at <http://evcp.chance.berkeley.edu/CouncilOfDeans/indexCOD.htm>