

**Notes
Council of Deans
September 1, 2009**

Note: VP Shelly Zedeck convened this meeting on behalf of EVCP Breslauer, who was away on university business.

Opening Remarks (Zedeck)

VP Zedeck welcomed the following new members:

Heather Archer, Director, Academic Personnel
Praddeep Chhibber, Director, Institute for International Studies
Fiona Doyle, Vice Chair, Academic Senate, Berkeley Division
Erin Gore, Associate Vice Chancellor, Budget and Resource Planning
Carla Hesse, Dean, Social Sciences Division
Matias Tarnopolsky, Director, Cal Performances
Jennifer Wolch, Dean, College of Environmental Design

Chancellor's Remarks (Birgeneau)

UC Executive VP Katherine Lapp will be leaving the University to take a new position at Harvard. President Yudof has asked VC Nathan Brostrom to serve as Acting Executive VP while OP recruits for her replacement. Starting next week and through December, VC Brostrom will work in Oakland four days per week and on campus one day per week.

Efforts continue in the development of a long-term budget plan for the campus. The administration is in the process of selecting an outside consulting firm to assist the campus in transforming its administrative operations in order to achieve greater operational efficiency.

Announcements

Dean Richard Lyons:

At the Haas School's request, the UCB Foundation Board is working on a plan to assist international graduate students who are unable to obtain no co-signer loans. Deans who might be interested in such a facility were invited to contact Dean Lyons.

AVC Jeannine Raymond:

OHR has received questions about UC policy governing the feasibility of providing gifts or additional compensation to staff in order to off-set some of the furlough salary cuts. Cash gifts from State funds or funds controlled by the University such as endowments and gifts are not permitted, according to Business and Finance Bulletin G41 (<http://www.ucop.edu/ucophome/policies/bfb/g41.pdf>). What can be given are various forms of awards, recognition, or gifts, which can include Spot Awards, gift cards, transportation passes, stipends, and funding to develop new skills or to promote professional development. A handout was distributed entitled "Guidelines for Cash Gifts to Staff." (Emailed to COD by J. Fong on 9/2/09.)

Non-represented staff will be covered by the UC furlough program; represented staff will not. Information governing represented staff on furlough days will be distributed soon.

Chair Christopher Kutz asked if workers compensation benefits will be affected by the furlough program; AVC Raymond agreed to find the answer.

Director Heather Archer:

The UC Furlough Exchange Program, which was announced last week, is being revised. Implementation might be postponed until October 1.

VP Cathy Koshland:

Deans were urged to ask their faculty to familiarize themselves with the H1N1 influenza and the campus's plans for managing a possible flu pandemic. There have been reports that faculty are taking inappropriate actions which if not corrected, could cause faculty, staff, and students to be disadvantaged. VP Koshland recommended the following information resources from the University Health Services (Tang Center) website:

Influenza A H1N1 (Swine Flu) Resources and FAQs:

<http://www.uhs.berkeley.edu/home/news/H1N1.shtml>

CDC Guidance for Responses to Influenza for Institutions of Higher Education during the 2009-2010 Academic Year

<http://www.cdc.gov/h1n1flu/institutions/guidance/>

UCB Management Company (Biddy)

VC Biddy announced the creation of the new UC Berkeley Management Company (UCBMC), which was created by the UC Berkeley Foundation (UCBF) Board of Trustees to provide professional, day-to-day management of the Foundation's endowments. The Company will assume management of the endowment in October. The UCBF investment committee has ably overseen the endowment to this point and will continue to do so until the transition. The UCBMC will be led by a Chief Investment Officer, who was recruited by the UCBF Board. The CIO will not be a UC employee. The UCBMC will have its own board of directors. A public announcement about the new company and Chief Investment Officer will be issued in mid-September.

Items from the VP-AAFW (Zedeck)

VP Zedeck received questions and comments on the following draft documents, which were mailed in advance of the meeting:

- Dual tenured and tenure-track appointments
- Guidelines for Step VI reviews
- Appraisal procedures
- Targeted hires for faculty and other academic appointments
- Guidelines for joint academic appointments at UC Berkeley

- Proposal to create a "Value to Berkeley Assessment"
- External letters
- Clarification of the process for Step VI reviews
- Criteria for step accelerations in promotions and advances
- Proposed policy on faculty salary savings

The deans were asked to send the VP any further comments.

VP Zedeck has been talking to VC Le Grande about the closure of child care centers during the designated campuswide furlough days.

Please send comments to jwfong@berkeley.edu. Council of Deans agendas and notes are available on the Web at <http://evcp.chance.berkeley.edu/CouncilOfDeans/indexCOD.htm>.